

## BASIC DATA FOR INTRODUCTION OF A MARRIAGE CASE

INSTRUCTIONS: Type or print very carefully. We **do not** accept additional pages. It is important that each blank line have a response. "NA" means not applicable to your situation. If you do not know an answer, type "UNK" for unknown information. If lines are left blank, this Data Sheet may be returned for completion. Do **not** use additional pages. Explanations are **not desired** at this time.

The following questions **do not** apply to the marriage you may be currently in or wish to enter. These questions are about *all* of the other marriages that you and your former spouse [hereafter "f/s"] have had. If you or your f/s had marriages prior to the one you shared with each other, please call the Tribunal before you proceed. If you or your f/s were ever *Catholic* in any way and *were never married by a priest*, please call the Tribunal before you proceed. Our number is (318) 445-6424, Extension 263. Call during regular business hours and days.

**PART I. Please give information about the marriage you wish to have reviewed by the Tribunal. Complete a separate form for each marriage to be reviewed. (If you had your marriage "blessed," put the information relative to the blessing in the Catholic Church here.)**

1. Date and place of marriage \_\_\_\_\_  
Month Day Year City State
2. By a  Priest,  Minister,  Judge in \_\_\_\_\_  
Name of Church or Other Facility
3. We actually lived together for a total of \_\_\_\_\_ years after this wedding.
4. Date and location of divorce \_\_\_\_\_  
Month Day Year City State
5. How many marriages of any kind have you had prior to this one? \_\_\_\_\_ Since this one? \_\_\_\_\_
6. How many marriages of any kind has your f/s had prior to this one? \_\_\_\_\_ Since this one? \_\_\_\_\_

**PART II. Please give the following information about yourself. You will be called the "PETITIONER" in your case.**

1. My full name \_\_\_\_\_  
(Current) Last Name First Middle (MAIDEN)
2. My complete address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_
3. Please give telephone number where you can be reached during the business day and any special instructions for calling you: \_\_\_\_\_  
Please give your email you check regularly or fax where you are not afraid to receive personal information relative to your case: \_\_\_\_\_
4. My father's full name \_\_\_\_\_  
Last Name First Middle  
4a. He is  Natural or  Adoptive and  Living or  Deceased \_\_\_\_\_  
Date
5. My mother's full name \_\_\_\_\_  
(Current) Last Name First Middle (MAIDEN)  
5a. She is  Natural or  Adoptive and  Living or  Deceased \_\_\_\_\_  
Date

6. Check one: My parents were  never divorced from each other  
 divorced from each other as I was growing up  
 divorced from each other during our courtship  
 divorced at some other time or from someone else
7. My date & place of birth is \_\_\_\_\_  
Month Day Year City State
8. My baptismal status & church affiliation(s):  
Baptized  No  Yes \_\_\_\_\_  
Date Baptized (Joined) Religious Denomination Name of Church City, State
- Baptized  No  Yes \_\_\_\_\_  
Date Baptized (Joined) Religious Denomination Name of Church City, State
9. My occupation and place of employment is \_\_\_\_\_

**PART III. Please give the following information about your f/s who will be called the "RESPONDENT" in your case. QUESTIONS 1 THROUGH 9 OF THIS SECTION MUST BE COMPLETED. "UNK," -- "N/A," OR BLANK SECTIONS WILL NOT BE ACCEPTED, AND FORM WILL BE RETURNED TO YOU.**

1. F/s full name \_\_\_\_\_  
(Current) Last Name First Middle (MAIDEN)
2. F/s complete address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_

If number 2 above is unknown, complete the following affidavit:

**AFFIDAVIT OF UNKNOWN WHEREABOUTS OF THE RESPONDENT**

TO THE TRIBUNAL OF THE DIOCESE OF ALEXANDRIA:

I, the undersigned petitioner, do hereby swear that I do not know the whereabouts of or any mailing address for my former spouse:

\_\_\_\_\_

and that I do not know of anyone who does know this information. Moreover, I do not know of anyone who does know or who may be able to communicate with the respondent.

The last address and telephone number of the respondent which was known to me is:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of Petitioner \_\_\_\_\_

The above-named person is known to me and to the best of my knowledge is affirming the truth.

\_\_\_\_\_

Signature of Public Notary or Catholic Priest/Deacon \_\_\_\_\_

Date and Place \_\_\_\_\_

For Notary Public only: I.D. # \_\_\_\_\_ My commission expires \_\_\_\_\_



8. Upon completion of all schooling, when did f/s begin his/her first full-time employment? Approximate year and month:  
\_\_\_\_\_
9. Date you entered military service, branch, job titles, war veteran, highest rank, discharge date and type:  
\_\_\_\_\_
10. Date f/s entered military service, branch, job titles, war veteran, highest rank, discharge date and type:  
\_\_\_\_\_
11. Prior to our courtship, I was sexually involved with \_\_\_\_\_ (number) individuals.  
Prior to our courtship, I had \_\_\_\_\_ (number) other steady dating relationships.  
I was even engaged before.  Yes  No  
I was even married before.  Yes  No
12. Prior to our courtship, my f/s  was  was not sexually involved with someone.  
If yes, approximate number of individuals: \_\_\_\_\_  
Prior to our courtship, my f/s had \_\_\_\_\_ (approximate number) other steady dating relationships.  
F/s was even engaged before.  Yes  No  
F/s was even married before.  Yes  No
13. Our ages at the time of this marriage: I was \_\_\_\_\_ years old. My f/s was \_\_\_\_\_ years old.
14. How long did you know each other before you dated? \_\_\_\_\_
15. How long did you date each other before "going steady"? \_\_\_\_\_  
How long did you go steady before you were engaged? \_\_\_\_\_  
How long were you engaged before marriage? \_\_\_\_\_
16. How many breakups were there while you were "going steady"? \_\_\_\_\_  
How many breakups were there while you were engaged? \_\_\_\_\_  
How many breakups were there while you were married? \_\_\_\_\_
17.  I or  f/s was "unfaithful" during steady dating or engagement periods before marriage.  Neither was unfaithful.
18. My f/s and I had sexual intercourse prior to marriage.  Yes  No  
If "yes," how long prior to marriage did sexual intercourse begin? \_\_\_\_\_  
How frequent were sexual relations before marriage? \_\_\_\_\_
19. We lived together as if married before marriage.  Yes  No  
If "yes," how long did you live together? \_\_\_\_\_
20. We lived together in my or f/s parents' home as "brother and sister" before marriage  Yes  No
21. A pregnancy was involved in our decision to marry.  Yes  No  
If "yes," how long before marriage was pre-marital pregnancy discovered? Give dates of suspicion, certainty, and announcement to families.  
\_\_\_\_\_  
\_\_\_\_\_
22. How long before the marriage did you begin to discuss very seriously the possibility of marriage? \_\_\_\_\_  
Did either of you feel any pressure to get married? Who? Why? \_\_\_\_\_  
\_\_\_\_\_
23. Who made the proposal for marriage? \_\_\_\_\_ When? \_\_\_\_\_
24. When was first child  born or  adopted in marriage by you as a couple? \_\_\_\_\_  
Were any children brought into the marriage by you?  Yes  No  
Were any children brought into the marriage by f/s?  Yes  No

25. What was the first major difficulty in your marriage? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

How long into the marriage did it happen? \_\_\_\_\_

26. What was your and/or f/s reaction? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Was it ever resolved? \_\_\_\_\_

27. How long was your marriage happy? \_\_\_\_\_  
 \_\_\_\_\_

28. What was the final breakup? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

How long into the marriage did it happen? \_\_\_\_\_

29. What was your and/or f/s reaction? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

30. Please name the children born or adopted in this marriage and give dates of birth or adoption for each.

| Full Name | Date of Birth or Adoption | By Birth or Adoption |
|-----------|---------------------------|----------------------|
|           |                           |                      |
|           |                           |                      |
|           |                           |                      |
|           |                           |                      |
|           |                           |                      |
|           |                           |                      |

31. What is the total number of children you have as a birth parent? \_\_\_\_\_ as an adoptive parent? \_\_\_\_\_

32. What is the total number of children your f/s has as a birth parent? \_\_\_\_\_ as an adoptive parent? \_\_\_\_\_

33.  I am meeting all financial obligations to our child(ren).  I generally fail to meet financial obligations to our children.  
 I no longer have any financial obligations to our child(ren).  Not applicable.

34.  My f/s is meeting all financial obligations to our child(ren).  My f/s generally fails to meet financial obligations to our children.  
 My f/s no longer has any financial obligations to our child(ren).  Not applicable.

**PART V. Other Marriages**

1. If the marriage being reviewed was NOT your only marriage, please identify all your spouses (except your present one), dates and locations of marriages and dates of divorce or death (indicate divorce or death).

| Name of Spouse | Date of Marriage | Church/Other | Date Ended | Death/Divorce |
|----------------|------------------|--------------|------------|---------------|
|                |                  |              |            |               |
|                |                  |              |            |               |
|                |                  |              |            |               |
|                |                  |              |            |               |

Were any of your spouses whom you listed above married to someone else before marriage to you?

Yes  No If yes, please place an asterisk (\*) to the left of their name(s).

2. If the marriage being reviewed was NOT f/s only marriage, please identify all f/s spouses (except f/s present one), dates and locations of marriages and dates of divorce or death (indicate divorce or death) to the best of your knowledge.

| Name of Spouse | Date of Marriage | Church/Other | Date Ended | Death/Divorce |
|----------------|------------------|--------------|------------|---------------|
|                |                  |              |            |               |
|                |                  |              |            |               |
|                |                  |              |            |               |
|                |                  |              |            |               |

Were any of the spouses of your f/s whom you listed above married to someone else before marriage to your f/s?

Yes  No If yes, please place an asterisk (\*) to the left of their name(s).

3. Please check the appropriate box(es) below.

- a.  I have plans to marry.
- b.  I have already remarried. Date: \_\_\_\_\_ Officiant: \_\_\_\_\_  
Place: \_\_\_\_\_
- c.  I have not remarried and I do not presently have plans to marry.
- d.  I am  I am not actively dating.
- e.  I am participating in the RCIA or convert instructions at present.

If you checked "a" or "b" above, please complete the following information which pertains either to your intended spouse or your present spouse.

4. Name \_\_\_\_\_

- a. Was this person ever baptized?  Yes  No
- b. Has he/she been married before?  Yes  No  All of his/her previous spouses are deceased.  All of his/her previous marriages have been declared null by a Catholic Tribunal.  Case(s) are now pending before the Diocesan Tribunal of Alexandria.

**N.B. If your intended spouse or your present spouse has been married before to anyone in any way, his/her previous marriage must also be investigated by the Tribunal to determine whether he/she is free to marry you in the Catholic Church. If you have such a situation, he/she may begin his/her marriage case now by requesting a copy of this Data Sheet.** Does not apply if all of his/her previous spouses have died or if a Catholic Church Tribunal has granted him/her a declaration of nullity.

5. Have you ever presented a marriage case to this Tribunal or any other Church court?  Yes  No

If "yes", where and when: \_\_\_\_\_

**FORMAL REQUEST AND MANDATE**

I, the undersigned, request that the Tribunal of the Diocese of Alexandria declare the ecclesiastical nullity of my marriage to the above-named respondent because of some defect of consent. I hereby accept whatever formulation of the joinder of issues pursuant to this proposed declaration may be proposed by the Tribunal. I will disclose all additional necessary information as required, and now do affirm that to the best of my knowledge all of the information included in this petition and attached thereto is true and correct.

WITNESSES -- List at least five (5) people who were at least 14 years old at the time of your marriage and knew both you and your ex-spouse well **before** your marriage (usually, not your children).

| Name of Witness/ Relationship to you | Address and Telephone Numbers |
|--------------------------------------|-------------------------------|
|                                      |                               |
|                                      |                               |
|                                      |                               |
|                                      |                               |
|                                      |                               |

I AGREE TO COOPERATE FULLY WITH THE TRIBUNAL. I SWEAR THAT THE TESTIMONY WHICH I SUBMIT IS THE WHOLE TRUTH AND NOTHING BUT THE TRUTH.

Petitioner personally came and appeared before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. He/she signed this document numbering \_\_\_\_\_ pages including attachments in my presence. Signature of Petitioner

Signature of Notary Public or Catholic Priest/Deacon \_\_\_\_\_ City, State \_\_\_\_\_

(SEAL) For Notary Public only: I.D. # \_\_\_\_\_ My commission expires \_\_\_\_\_

**DOCUMENTS TO BE ATTACHED OR INCLUDED WITH YOUR MAILING TO THE TRIBUNAL (Please make a photocopy and keep all information you send by mail.):**

- This completed Basic Data Form
- Recently-issued, certified Baptismal Certificate(s) of Catholic party/ies **with all notations.**
- State Marriage License (If this is not the first marriage for either or both parties, all marriage licenses must be submitted.)
  - I cannot obtain a copy of the State Marriage License(s).
- Certificate of Marriage from Catholic Church in which you were married.
  - This was not a Catholic marriage.
  - I cannot obtain the Certificate of Marriage from the Catholic Church.
- Final Civil Divorce Decrees from all of your previous marriages.
  - I cannot obtain a copy of the Final Civil Divorce Decrees.
- \$100.00 Filing Fee (make check payable to the Diocese of Alexandria) or a completed Request for Reduction/Waiver of Fees form; request for reductions in fee will not be granted unless true need is demonstrated. Regardless of fee paid, the same service is provided. No fees in excess of \$600.00 total are accepted. Send everything to:

**Diocesan Tribunal of Alexandria  
P. O. Box 7417  
Alexandria, LA 71306 – 0417**